

Requirements for Health and Safety Specialist/Coach Endorsement

Education

Obtain a [Career Lattice](#) Step 9a or higher from Achieve (MNCPD).

Employment

Current employee or contracted staff with the Center for Inclusive Child Care (Develop Organization #838) as verified on the individual's employment tab in Develop.

Safety and Security Requirements:

These requirements must be filled before access to Develop will be granted:

Department of Human Services - Background Check is completed and verified in Develop under the Education tab.

- To request a background check, send an email to TrainerRBDP.BackgroundCheck@state.mn.us at the Department of Human Services. Submit this request before applying for RBDP Specialist membership in Develop.
- The Department of Human Services utilizes the services of Castle Branch to conduct the check needed by Relationship Based Professional Development (RBDP) Specialists. Castle Branch conducts a nationwide search of criminal records. If criminal records are found in a background check, the records will be compared against [Minnesota Statute 245C.15](#) to determine if the record is a disqualifying crime.

Complete Course #132473 – *ATL Mandated Reporter Training* as verified on the coach's Learning Record.

- This is an Anytime Learning course available through Eager-to-Learn for \$10
- If you have a group to register contact etlsupport@childcareawaremn.org

Endorsement Duration

Initial endorsement is valid for three years.

Requirements for Endorsement Renewal

See Renewal of Health and Safety Specialist Endorsement document for additional requirements upon first and second renewal. Requirements include but are not limited to:

- Verified completion of the Relationship Based Professional Development Credential on your Develop Education page.
- *Mandated Reporter Training* – required at every renewal
- Career Lattice Step 10a or higher – upon second renewal