

 Review the list below for acceptable training opportunities that can help you meet the **16-hour online training** requirement.

Training Provider	Acceptable Title(s)	Method	Hours	Credit
Coursera	Learning to Teach Online	Online/Self-paced	17	Certificate of Completion
Coursera	Online Education: The Foundations of Online Teaching	Online/Self-paced	20	Certificate of Completion

Higher Education Course Titles

Achieve will review official transcripts and accept course credit when course content meets the minimum **16-hour requirement** covering the design and delivery of online content. Higher Education credit must be shown on an official transcript sent directly to Achieve by the Institution of Higher Education. Refer to our [Achieve Quick Tip: Official Transcripts for guidance](#).

Some examples of acceptable course titles for this requirement are:

- Distance Learning in Adult Education & Teaching
- Online Learning Communities
- Instructional Design Online Learning Leadership
- Seminar in Online Teaching
- Teaching Online Courses
- Technology and Effective Teaching Online in Higher Education
- Integration of Technology, Intro to Curriculum
- Develop Skills in Online Learning
- Online Teaching Methods