

# Requirements for Toddler CLASS Coach Endorsement

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## Education

Obtained a [Career Lattice](#) Step 9C or higher from Achieve (MNCPD).

## Certification

Has a current Toddler CLASS Reliability Certificate from [Teachstone](#)

## Safety Security Requirements

**These requirements must be filled before access to Develop will be granted:**

1. Background Check- Required by the MN Department Human Services
  - To request a background check, send an email to [TrainerRBPD.BackgroundCheck@state.mn.us](mailto:TrainerRBPD.BackgroundCheck@state.mn.us) at the Minnesota Department of Human Services. Submit this request before applying for RBPD Specialist membership in Develop.
  - The Department of Human Services utilizes the services of Castle Branch to conduct the check needed by Relationship Based Professional Development (RBPD) Specialists. Castle Branch conducts a nationwide search of criminal records. If criminal records are found in a background check, the records will be compared against [Minnesota Statute 245C.15](#) to determine if the record is a disqualifying crime.
2. Complete Course #132473 – *ATL Mandated Reporter Training* as verified on the coach's Learning Record.
  - This is an Anytime Learning course available through Eager-to-Learn for \$10
  - If you have a group to register contact [etlsupport@childcareawaremn.org](mailto:etlsupport@childcareawaremn.org)

## Required Training, Coaching, Consultation or Mentoring

Training Name and/or Content	Number of Hours	Sponsor of Training
Putting Coaching Into Practice: Foundation Course: <ul style="list-style-type: none"> <li>• Use the <a href="#">Develop Search for Training Feature</a> to find upcoming events</li> <li>• Please contact CEED at <a href="mailto:erst0015@umn.edu">erst0015@umn.edu</a> for more information</li> </ul>	14	Center for Early Education and Development

## Endorsement Duration

This endorsement is valid for 1 year or until the expiration date on your Toddler CLASS Reliability Certificate from Teachstone.

## Requirements for Endorsement Renewal

- Current Toddler CLASS Reliability Certificate from Teachstone
- Complete Course #132473 – *ATL Mandated Reporter Training* as verified on the coach's Learning Record.
  - This is an Anytime Learning course available through Eager-to-Learn for \$10
  - If you have a group to register contact [etlsupport@childcareawaremn.org](mailto:etlsupport@childcareawaremn.org)
  - Required at every renewal