



MEMO from DHS: NEW Trainer and Training Evaluation Tool

In 2004, Child Care Aware of Minnesota implemented the Personal Learning and Assessment Tool (PLAT) to provide feedback about providers' personal learning experience. In 2009, the PLAT was adapted to begin addressing trainer and training effectiveness in addition to personal learning. Through exploration of the data gathered from the tool, the MN Department of Human Services found an opportunity to re-examine the effectiveness of the tool.

In September 2013, the Minnesota Department of Human Services, Child Development Services Team, gathered together with key stakeholders including Trainers, Child Care Aware of Minnesota and the Minnesota Center for Professional Development, to discuss the creation of a new tool to evaluate trainers and trainings. As a result of the initial meeting and subsequent discussions, a new Trainer and Training Evaluation tool was created.

Starting on Friday, January 2, 2015, Child Care Aware of Minnesota and Eager-to-Learn (ETL) will pilot the use of the new Trainer and Training Evaluation tool with identified training.

During this pilot phase, Child Care Aware of Minnesota will be testing various marketing methods to let providers know how to access the tool. Providers who participate in the trainings listed above will also receive a follow-up email or postcard to encourage them to complete the survey.

After the pilot phase, the tool will be revised based on the feedback received. The Trainer and Training Evaluation tool will then be made available to all trainers who are approved through MNCPD.

While the new tool is being piloted, trainers can develop and offer their own evaluation or use the Evaluation Form that is currently available in Develop.

If you have questions about what tools you can use to evaluate your training, please contact the Minnesota Center for Professional Development at: support@mncpd.org.

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