



Achieve

MN CENTER FOR PROFESSIONAL DEVELOPMENT
SPRING 2021 CURRENTS NEWSLETTER

News from Achieve

Achieve Wants to Hear from You!

We actively use feedback to improve our membership application processes to provide you with the best possible customer service. We invite you to complete this short [5-minute survey](#) by 06/01/2021 for a chance to win one of three \$25 Amazon Gift Cards!

Upcoming Holidays

The Achieve Office will be closed on the following dates:

- **Monday, May 31 - Memorial Day**
- **Monday, July 5 - 4th of July (Observance)**
- **Monday, September 6 - Labor Day**
- **Thursday, November 11 - Veterans Day**





Check out our [Facebook page](#). **Like** us today to stay up to date on everything Achieve, including:

- Blog posts
- Helpful resources
- Job Board Sales
- Relevant articles
- Giveaways

And so much more!

Looking for a new opportunity? Or need to hire qualified staff members?

Visit the Achieve Job Board!
Now through June 15, 2021, all job postings are 50% off!
Take advantage of the savings while they last!

Individual Membership

Updates and Reminders

New! View and Print your Career Lattice Step Certificate from your Develop Profile!

As a current Develop Member you can now access and print your Career Lattice Step at home or at your office.

Try it today! There are two ways to access your certificate:
Log in to your [Develop Individual Profile](#) and:

- Scroll down on your Personal Profile Summary page to find the Application Reports section.

- Click on Career Lattice Step Certificate to view and print.

OR

- Locate your Reports tab to open your profile reports.
 - Click on the Career Lattice Step Certificate report to view and print.

Contact support@develophelp.zendesk.com for assistance.

Trainer Membership

Updates and Reminders

Online Training Waiver

Due to the COVID-19 pandemic and needed flexibility for the benefit of all educators, The MN Dept. of Human Services temporarily waived the Online Training Requirement expectation for Approved Trainers. Trainers can refer to the one-page [Online Course Submission Guide](#) to submit Courses for approval under the modified process in place to meet the potential increased demand for online training during this peacetime emergency period. We will return to the standard online approval process at the end of the emergency. Please watch for updates about this waiver in future communications.

RBPD Specialist Membership

Updates and Reminders

New Renewal Resource

Do you have an RBPD Endorsement that is coming up for renewal? Achieve's PD Team recently hosted a Webinar providing an overview of the RBPD Specialist Membership Renewal Process. Check out a recording of the webinar and a copy of the slide show from the webinar on [Achieve's website](#).

News from our Partners



The Minnesota Quality Improvement & Registry Tool

Could you benefit from a **Develop 101: Navigating Develop** tutorial? The staff at the Help Desk is in the process of creating informal, virtual, educational opportunities for Develop users. We would appreciate your feedback regarding content. What functions of Develop would you like to know more about? Please submit your responses to us at support@develophelp.zendesk.com.

A friendly reminder that the Develop Help Desk's office hours are M-F: 8:00 a.m. – 5:00 p.m., with extended hours on Tuesday and Thursday until 7 p.m. We also provide voice and written translation services for all Develop users. If you or someone you are working with could benefit from these services, email us at support@develophelp.zendesk.com in your preferred language or leave a message on our Language Translation line at 612-345-9182. Someone from the translation team will respond back within 24 hours.

A new and improved Trainer and Training Evaluation Tool (TTET) is almost ready for release in Develop! We are in the process of testing the new functionality to ensure a successful rollout.

We are tentatively planning to release the new TTET in late May. DHS will send an email in the next few weeks to all Trainers, Training Sponsors, and individuals with the actual date.

At the same time we release the new TTET, we will be releasing a new version of the 'Search for Training' page. Some of the features of the new TTET require us to make this change.

We look forward to learning more about training participants' experiences and promoting continuous quality improvement in the professional development opportunities offered to early care and education professionals!



First Children's Finance will operate as the first statewide satellite center in the Minnesota Small Business Development Centers (SBDC) Network. The organization will continue to offer business support to child care programs. [Learn more](#) about this new partnership.



Are you a CDA candidate looking for support in putting together your Professional Portfolio? Child Care Aware of Minnesota can help! We contract with Portfolio Specialists who provide guidance and direction to CDA candidates on the required pieces of the portfolio. Up to five hours of support is available to each candidate at no cost. Complete the [CDA Portfolio Assistance Request Form](#) to receive help from a Portfolio Specialist.



The Minnesota Tribal Resources for Early Childhood Care (MNTRECC) Professional Development Sub-Committee has changed the title "Minnesota Positive Indian Parenting Program" to "Minnesota Native American Parenting Program." [Read more](#) about the Minnesota Native American Parenting Program.

Have Questions?

We're here to help you Achieve!

Our bi-annual e-newsletter is sent out via email each year in the months of **May** (Spring) and **November** (Fall). Each Achieve e-newsletter is sent to you via email. It's also available to you online on our [Achieve website](#).

Questions?

Visit our [FAQ](#) page for answers to frequently asked questions specific to:

- [Individual Membership](#)
- [Trainer Membership](#)
- [RBPD Specialist Membership](#)
- [Professional Development Sponsor Organizations](#)

For application and approval support, please contact:

Achieve – The MN Center for Professional Development:

- Toll-Free Phone: 855-378-3131
- Toll-Free Fax: 877-379-2467
- support@mncpd.org

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